



# FIRST INVESTMENT FINANCE LIMITED

Ground Floor, Ela Beach Tower | Port Moresby | NCD | 121 | Papua New Guinea | P: +675 321 7900 | F: +675 321 7907  
Postal Address: PO Box 326 | Port Moresby | NCD | 121 | PNG

SPL 01

## PERSONAL LOAN APPLICATION FORM

### PERSONAL LOAN OUTSIDE KENMORE GROUP *(to be completed and signed by the*

*\*Please type in BLOCK letters*

Date of Application:

Name of Borrower:

Name & Address of Employer:

Amount of Loan Requested:

Fortnight Repayment Amount:

Payment Instruction:   
**(Bank Details)**

Purpose of Loan:

Signature of Borrower:  Position:  Branch/Department:

### SALARY / LSL / LOAN DETAILS

*(to be completed and signed by the Paymaster/Financial Controller(FC)/HR Manager)*

Commencement Date of Employment:

Fortnightly Wages (Gross):

Fortnightly Wages (Net):

LSL Entitlement:

Percentage of LSL Calculated/LSL Limit:   
*(please refer at the back of this form to calculate the limit)*

FIFL Balance outstanding *(if any)*:

Other outstanding loans with any Company/ Financial Institutions/Banks *(attach copies of statements)*:

Pay Officer Name:

Signature:  Date:  /  / 20

FC/HR Manager Name:

Signature:  Date:  /  / 20

### PERSONAL / CORPORATE GUARANTEE

*(if required)*

Guarantor Name:

Guarantor Signature:

Amount of Guarantee:

Guarantor's LSL Entitlements/Limits:

Where guarantor is an employee, security details to be provided and verified by the pay officer:

Pay Officer Signature:

Pay Officer Print Name:

### PERSONAL LOAN APPROVAL MEMORANDUM *(Office Use)*

#### LOAN DETAILS

New Loan:

Payout Amount:  20

Total Loan:

Term:

Interest Rate:

#### SECURITY

% LSL

Guarantor (if any):

Total Security:

Total Exposure:

Net (+ or -)

#### REPAYMENT CALCULATION

Fortnightly Repayment:

Fortnightly Repayment (IA):

Total Loan to repay:

Interest:

#### BANK ACCOUNT DETAILS & FEES

Bank:  Branch:

Account Number:

Fees:  Net:

Last Loan taken:

#### COMMENTS

RECOMMENDED BY:  Sign:  Date:         
 APPROVED  REJECTED

LOAN APPROVAL MANAGER:  Sign:  Date:

#### DOCUMENTS COMPLETED & EXECUTED

Prepared by  /  / 20  | Checked by  /  / 20  | Reviewed by  /  / 20  | Settled by  /  / 20  | Reviewed by  /  / 20

#### PERSONAL LOAN DOCUMENTS

- Letter of Approval
- Irrevocable Authority
- Others -
- Personal Loan Agreement (Fixed Rate)
- Disbursement Authority
- Customer Information Form

Please Turn & Complete Credit and Data Bureau Details

